

Lee County Continuum of Care (CoC) Governing Board

Tuesday, April 3, 2018, 1:15 P.M.

Meeting Held at:

Lee County Human and Veteran Services
2440 Thompson St.
Fort Myers, FL 33901

Members Present:

Millie Babic, City of Cape Coral Dept. of Community Develop.
Janet Bartos, Lee County Homeless Coalition
Sherri Campanale, Housing Authority of the City of Fort Myers
Arlene Goldberg, Visuality Inc.
Geoffrey Magon, CASL
Connie Myers, Lee County Housing Dev. Corp.
Carolyn Norris, Homeownership Resource Center
Fred Richards, Goodwill
Sharon Rozier, City of Fort Myers
Phillip Cirrone, Elite DNA Therapy
Lois Healy, Affordable Homeownership Foundation
Amy Yearsley, City of Cape Coral Dept. of Community Develop.

Staff Present:

Julie Boudreaux, Human and Veteran Services
Robin Jewett, Human and Veteran Services
Jeannie Sutton, Human and Veteran Services

I. **Welcome and Introductions**

Meeting was called to order by Jeannie Sutton at 1:18 pm. Introductions were made.

II. **Review and Approval of Minutes from January 17, 2018 Meeting**

Action:

Carolyn Norris made motion to approve January 17, 2018 Meeting Minutes, Robin Jewett seconded. Minutes were approved unanimously.

III. **Election of New Officers**

Action:

Sherri Campanale nominated Sharon Rozier for Board Chair, and Arlene Goldberg nominated Philip Cirrone for Vice Chair. Carolyn Norris made a motion to elect the officers, and Amy Yearsley seconded. Chair and Vice-Chair were elected unanimously.

IV. **Review and Approval of Review and Ranking Policies and Procedures & Approval of use of HUD designed Ranking Tool and Updated New/Renewal Project applications**

The Board reviewed and held discussion regarding the HUD provided ranking tool, the ranking and reallocation policies and procedures, and the ranking committee being changed to the Human Services Council.

Action:

Lois Healy made a motion to approve members of the Human Services Council serving as the Ranking Committee for the Continuum of Care Funding Competition. Fred Williams seconded. The motion was approved unanimously.

Action:

Sherri Campanale made a motion to approve the use of the ranking tool and ranking and reallocation policies and procedures. Amy Yearsley seconded. The motion was approved unanimously.

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V. **Structure and Responsibilities of Governing Board**

Jeannie asked for additional suggestions on information the Board needed to take ownership of the subcommittees and other CoC Planning processes. Julie suggested Jeannie provide a 5-10 minute overview of the CoC at the next meeting. Jeannie will also meet one-on-one with any Board members who are not clear on the responsibilities and/or structure of the CoC.

Discussion was held regarding the future structure and responsibilities of the Board. Several comments and suggestions were made regarding how to engage decision makers and diversify board membership.

Lois suggested a training committee for new grantees to ensure they are aware of CoC-wide standards, Coordinated Entry, and the requirements of state and federal funding.

Sherri and others mentioned hosting or visiting other CoCs to see how they operate and who attends their meetings. Jeannie will research this, but suggested as many people as possible attend the [Florida Institute on Homelessness and Supportive Housing Conference](#) in Orlando in November.

VI. **Adjourn**

Jeannie Sutton adjourned meeting at 2:05 pm