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ABOUT THE CoC PROGRAM RATING & RANKING TOOL

ABOUT THE TOOL

HUD is providing this Rating and Ranking Tool to help CoCs design and implement a comprehensive annual CoC competition application review process. It has several customization features so you can choose the rating factors that are most relevant to your CoC and the priorities your CoC has adopted to inform system (re)design.

DISCLAIMER: HUD is explicitly stating that use of this tool is **optional** and is not being promoted over other tools CoCs currently use, and **does not guarantee:**

- additional points in the Fiscal Year (FY) 2017 Continuum of Care Program (CoC) Competition;
- CoC applications will be consistent with all NOFA requirements; and
- HUD will award CoCs with full points or funding.

The tool provides a strong framework for implementing a data-driven rating process and a ranking process informed by system priorities and capacity analysis (if available) and it satisfies the objective criteria requirement in the FY 2017 CoC Program NOFA. HUD strongly encourages CoCs to read the CoC Program NOFA carefully to determine if there are new opportunities, priorities, or expectations that your CoC might need to assess outside this tool. The Priority Listing is the official project ranking record for the CoC Program NOFA. HUD is not requiring CoCs to use this tool, nor is it preferred over other rating tools or processes, use of the tool does not guarantee additional points on the CoC Program application. HUD has made this tool available to CoCs for use in their year-round NOFA planning process. Feedback on the tool is welcome.

Microsoft Excel 2003 or higher is required when using this tool. When opening the tool workbook, you might need to click "**Enable Content**" and "**Enable Macros**" button in the yellow bar at the top of your screen. This is necessary for the macros and formulas to run correctly within the spreadsheet. If you get an error message, please check to see if the yellow bar is present and click these buttons before attempting to use the tool further. If you encounter a bug while using the tool, click "**End**", return to this tab and click "**Restart Code After Error**" to ensure the underlying code is not disrupted before resuming. CoCs can submit technical questions about the Rating and Ranking Tool, including help with bugs in the Tool, through the esnaps competition AAQ desk. Due to the complexity of the tool, problems might occur when multiple Excel files are open at the same time. To help alleviate this problem, you should close all other Excel files on your computer before running the following parts of the tool:

- Generating list of projects from Raw HIC data
- Populating rating results
- Generating project ranking

GETTING STARTED

Before using the tool, read the instructions below to gain an understanding of all the steps and how they fit together, as well as the details of how to use the tool. The tool can be completed all at once or in phases. The different steps of the rating and ranking process are separated into different tabs. Use the tabs at the bottom of each screen to navigate the tool.

Step 1: Prepare your list of projects for review, including projects your CoC is reallocating.

Tab: RAW HIC DATA

Tab: LIST OF PROJECTS TO BE REVIEWED

Step 2: Review all projects for threshold criteria and then score projects based on locally-adopted rating criteria

Tab: CUSTOMIZE RATING CRITERIA

Tab: RENEW. + EXP. THRESHOLD

Tab: RENEW. + EXP. RATING TOOL

Tab: NEW PROJECTS THRESHOLD

Tab: NEW PROJECTS RATING TOOL

Tab: RATING RESULTS

Step 3: Establish Local Funding Ceilings and Priorities and then rank projects accordingly.

Tab: FUNDING CEILINGS + PRIORITIES

Tab: FUNDING ANALYSIS + RANKING

KEY TERMS

Rating: The process of scoring projects based on standardized criteria. Projects are generally scored relative to other projects of the same type. Some projects such as the HMIS or coordinated entry project might not be rated since there is no clear mechanism to score them relative to other projects. The tool refers to these as "**non-rated**" projects.

Ranking: The process of prioritizing projects for funding in rank order. The rating scores are generally an important input into the ranking process (e.g., projects might be ranked according to their score), but the CoC might intend to add other factors to inform ranking. For instance, ranking might be prioritized based on project type, population groups, relative levels of unmet need, or other local funding priorities.

Grant Types (Renewal, Reallocated, Expansion, New):

Renewal grants represent previously funded projects that are requesting renewal funding. These projects should have historical performance data that CoCs can use for rating purposes.

Reallocated grants represent previously funded projects that are not being submitted for renewal. These projects will not be rated or ranked. The amount of the previous annual award will be available for new projects, meaning those coded either as new or expansion grants within the tool.

New grants represent funding requests for new projects that do not have any historical performance information to use for rating purposes. The New Project Rating criteria are largely narrative-based.

Expansion grants are new funding requests to expand an existing project. Therefore, the applicant should have historical performance data from the current project that CoCs can use as a proxy to rate the grant application. "Expansion" is not an official HUD term; it is only used within the tool to route these types of grants to the RENEW. + EXP. RATING tabs. List any prioritized for funding "New" grants in the CoC Application.

STEP 1: PREPARE YOUR LIST OF PROJECTS FOR REVIEW

This tool allows applicants to use your CoC's most recent Housing Inventory Count (HIC) data to populate existing residential projects, rather than setting up all projects from scratch. The instructions below describe the process to import and adjust HIC data.

If you decide to enter the data manually, you can skip this tab and proceed directly to the "**LIST OF PROJECTS TO BE REVIEWED**". The final list of projects generated through this process populates the universe of renewal, expansion, and new projects on the rating tools.

TAB: RAW HIC DATA

To use your CoC's most recent HIC data to populate existing residential projects in the tool:

- 1) Go to HUD HDX and select the HIC tab.
- 2) Select 'Inventory List' under the HIC tab.
- 3) Select the year with the most current HIC data.
- 4) Select 'Choose Columns' under the Inventory List Tab. A Choose Columns table will appear.
- 5) Under the Choose Columns table, select 'Select All' and close table.
- 6) Select the 'Export to Excel' option.
- 7) Save the HIC data that will appear in an Excel spreadsheet onto your computer.
- 8) Copy and paste the saved HIC data onto the '**RAW HIC DATA**' tab in the tool. You should copy your CoC's HIC data by selecting the relevant records directly in the HIC download. Include **the header row** but do not include any summary rows. Paste the selection into the '**RAW HIC DATA**' tab on top of the header row (starting in cell A2). Do not use the MS Excel copy function that allows you to copy and paste the entire worksheet, as that will overwrite the "**Generate List of Projects from Raw HIC Data**" button on the '**RAW HIC DATA**' tab. If you inadvertently copy over this function, restart the import process with a clean copy to ensure the underlying programming is not affected. If you intend to include HIC data for multiple CoCs, you can paste additional excerpts into the '**RAW HIC DATA**' tab below the first excerpt, but you should not include additional header rows or any blank rows in the data.
- 9) Click "**Generate List of Projects from Raw HIC Data**" button at the top of the '**RAW HIC DATA**' tab. The tool will select and reformat the necessary fields from the '**RAW HIC DATA**' tab. The reformatted data will appear on the '**LIST OF PROJECTS TO BE REVIEWED**' tab.

If you do not intend to import HIC data into the tool, proceed directly to the "**LIST OF PROJECTS TO BE REVIEWED**" tab to directly enter all projects that you intend to review. The final list of projects generated through this process will populate the universe of renewal, expansion, and new projects on the rating tools.

NOTE: The HIC only collects inventory information for each family subpopulation by the number of beds available to that subpopulation. This means the tool indicates inventory information for families in beds not units. CoCs must keep this in mind when adding new family projects and setting ranking parameters for families.

TAB: LIST OF PROJECTS TO BE REVIEWED

Assuming they were listed on your CoC's HIC, all renewal PSH, RRH, SH, TH, TH-RRH and DEM projects should now be listed on the "**LIST OF PROJECTS TO BE REVIEWED**" tab. ([Instructions on how to add other projects are provided below.](#)) **You will only see projects from the HIC identified as "Receiving McKinney-Vento funding".**

ES projects and non-McKinney-Funded projects have automatically been coded to be ignored for purposes of rating and ranking. However, you can see them by clicking on the filter icon next to the "**Renewal, New, Expansion, Reallocate, Ignore**" column and clicking "Select All". You can then unhide various project groupings by unchecking the respective boxes in the sort menu of relevant column headers.

CoC Program Rating Ranking Tool Instructions

Ultimately, this list will be used to populate the rating and the ranking tabs. You can use the final 2017 Grant Inventory Worksheet (GIW) for your CoC to compare the projects brought in from the HIC with the list of projects eligible for renewal through the FY2017 CoC Program NOFA on the GIW. Using the green columns, you must identify which McKinney-Vento funded projects will be considered for this year's CoC Application review process and you must fill in additional funding information for the projects that are being considered for this grant cycle.

- 1) No two projects can have the same "**Organization Name**"/"**Project Name**" combinations. Check the list for duplicates. If duplicates are legitimate (e.g., the same agency operates a shelter and a transitional housing project that have the same name and are distinguished by other project attributes), add consecutive numbers or other distinguishing labels to the "**Project Name**" to make each row distinct. If duplicates are not legitimate, delete the duplicate row or otherwise correct the source data.
- 2) In the 6th green column, select "**Renewal**" for all projects that you intend to rate as part of the application process. Select "**Reallocate**" if the project is eligible for renewal, but the CoC has decided to reallocate the funds. Select "**Ignore**" if you intend for the tool to ignore the project for rating and ranking purposes.
- 3) In the first green column, add the CoC grant number for the projects that you have classified as "**Renewal**" or "**Reallocate**".
- 4) In the remaining green columns, enter the "**CoC Amount of Award Last Operating Year**" for renewal and reallocated grants and then enter the "**CoC Amount Expended Last Operating Year**" and "**CoC Funding Requested**", for each renewal grant. If you intend to renew a project at a lower funding level as part of a reallocation strategy then the project should be marked as a **Renewal** project with the lower amount in the "**CoC Funding Requested**" column.
- 5) In the blue columns to the left, check the unit/bed inventory of the projects that you classified as "**Renewal**" projects. Since projects might be listed differently than the way they are funded with CoC Program grants, you might need to adjust the bed counts associated with grants eligible for renewal. (Note: if two HIC projects are combined under one grant, choose one project to rate, update bed counts to reflect the total number of both projects, and select "Ignore" in the right-most green column for the other. In making this change, make sure the project names are not identical, even if one is "Ignored".) The grey columns are populated with data from the information entered into the blue columns; in order to adjust totals in the grey columns you must change the source data.
- 6) Add other renewal, expansion, and new projects to be rated and ranked. Additional projects would include new residential projects, expansion projects (new projects that have historical performance data), renewal SSO projects, new and renewal SSO coordinated entry projects, and HMIS projects.

NOTE: The tool is not designed to "rate", meaning score, SSO or HMIS projects, since these project types cannot be easily compared against each other. The tool will automatically list them as "Not Rated" in the Rating Results, and then you will be able to rank them alongside the other rated projects based on locally adopted ranking priorities. Your CoC may want to develop a scoring process outside of the tool to assist in the ranking process for these projects.)

To add additional projects:

- 1) In the '**LIST OF PROJECTS TO BE REVIEWED**' tab, click '**Add Additional Project to the List Below**'.
- 2) A form will appear asking for information for the additional project. If a new project is based on a project with historical performance data, it should be classified as an "**Expansion**" project in the form. Expansion projects will be rated using the Renewal Rating Tool. If the proposed project is completely new and does not have historical performance data, classify it as a "**New**" project. If a project is eligible for renewal, but the CoC has decided to reallocate the funds, classify it as a "**Reallocated**" project. Every field except the grant number is required for a project to be added to the form. If a PSH project will be considered for bonus funding make sure the 100% of Individual/Family Beds Targeted to CH box is checked. Click '**OK**' to add the project to the list.
- 3) To add additional projects, repeat the process.
- 4) If you intend to change information about a project you already added, click the row to adjust the information.
- 5) After you create the new projects, enter information about "**CoC Amount Awarded Last Operating Year**", "**CoC Amount Expended Last Operating Year**" and "**CoC Funding Requested**" as appropriate for the **Renewal, New, Expansion** or **Reallocation** status of the project.

You can edit most information after creating projects. If you intend to remove a project from the list of projects to be reviewed select "Ignore" and the project will be ignored for purposes of the Tool or you can unprotect the Tool and delete the row.

Because the HIC records might vary from the number of units funded with a CoC Program award, the tool prompts you to verify project inventory that was uploaded from your HIC against your CoC's Grant Inventory Worksheet. To do this, you can download your approved GIW from the HUD website and check all projects that your CoC has designated for renewal or reallocation. Once you complete your check, check the box labeled "**Check once you have confirmed the bed inventory...**" before advancing to the next step. This inventory information must be accurate because it will be used during the ranking process to tally the number of units that the CoC will request funding for within the different bonus and funding tiers.

STEP 2: REVIEW ALL PROJECTS

The tool uses a two-step process for rating—a threshold review and scoring. These steps can be performed at the same time or in phases. Because new projects do not have historical performance data upon which to base ratings, this tool provides different rating processes for renewal/expansion projects and for new projects. Before beginning rating, you must customize the threshold and rating tabs with local criteria. Then you can begin entering threshold and/or rating scores for the projects set up on the "**LIST OF PROJECTS TO BE REVIEWED**" tab. Blank templates of your threshold and rating criteria can be printed so your CoC can use paper copies as part of its rating process, if desired.

TAB: CUSTOMIZING RATING CRITERIA

All customization selections made on this tab will be reflected on the following tabs: 'RENEW. + EXP. THRESHOLD', 'RENEW. + EXP. RATING TOOL', 'NEW PROJECTS THRESHOLD', and 'NEW PROJECTS RATING TOOL'.

There are four sections on the '**CUSTOMIZE RATING CRITERIA**' tab.

The **NAVIGATION** section allows you to navigate directly to the other subsections in this tab. For example, selecting '**GO**' next to the Customize New Rating Tool will navigate you to the Customize New Rating Tool section of this tab.

The **CUSTOMIZE NEW AND RENEWAL THRESHOLD REQUIREMENTS** section allows you to customize CoC-specified threshold requirements for New and Renewal projects. **Any changes made here will be reflected on the 'RENEW. + EXP. THRESHOLD' and 'NEW PROJECTS THRESHOLD' tabs.**

The '**RENEW. + EXP. THRESHOLD**' and '**NEW PROJECTS THRESHOLD**' tabs have two types of threshold requirements: **HUD Threshold Requirements**, which are intended to mirror the requirements that HUD will use to assess each application for threshold, and **CoC Threshold Requirements**, which allow the CoC to define additional threshold requirements. CoCs can use this section of the '**CUSTOMIZE RATING CRITERIA**' tab to customize the CoC Threshold Requirements. The HUD Threshold Requirements are populated in the tool, and cannot be customized. However, CoCs should review the HUD Threshold Requirements against the NOFA to ensure that all NOFA requirements are accounted for. If they are not, the CoC can add them as CoC Threshold Requirements for purposes of the review process.

1) Based on HUD CoC Program requirements and a scan of effective local rating tools, the tool includes a list of suggested CoC Threshold requirements to consider for all projects. For definitions of the suggested CoC Threshold Requirements, see the CoC Threshold Requirements chart in the Tool Resources tab.

Note: To be consistent with the rating process suggested in the CoC Program NOFA, HUD strongly encourages CoCs to include the first five criteria either as Threshold Requirements or as Rating Factors.

2) You can choose whether to include CoC threshold requirements from the suggested list by clicking the check boxes.

3) You can add threshold requirements by clicking '**Add Requirement**'. When you click '**Add Requirement**', the tool will prompt you to enter the text of the additional threshold requirement. Enter the text for the additional requirement then click **OK**. Repeat the process to add more requirements.

The **CUSTOMIZE RENEWAL RATING TOOL** section allows you to customize the rating tool for renewal projects. **Any changes made here will be reflected on the 'RENEW. + EXP. RATING TOOL' tab.** There are four subsections here:

- Performance Measures
- Serve Priority Populations
- Project Effectiveness, and
- Other and Local Criteria.

The tool provides suggested rating factors for each subsection. **You can choose not to include suggested rating factors by clicking the check boxes next to the factor to "uncheck" the factor.**

Many of the suggested factors have a suggested Factor/Goal parameter, and all have suggested Max Point Values. You can modify these to align with local funding policies and based on availability of data. HUD encourages CoCs to develop a companion rubric or scale specifying how CoCs will award points for each rating factor. For instance, if a factor is worth 15 points, a CoC could establish a scale for prorating the points awarded based on performance ranges.

- For **Length of Stay and Exits to Permanent Housing**, the suggested factors are different for the different project types: RRH, PSH, and TH. The suggested maximum score for Length of Stay is 20 points and for Exit to Permanent Housing is 25 points.
- For **Returns to Homeless**, the factor is the same for all project types with a suggested maximum score of 15 points.
- For **New or Increased Income and Earned Income**, there are four factors that total to a suggested maximum score of 10 points.
- For **Serve High Need Population**, the factor is the same for all project types with a suggested maximum score of 20 points except for the APR data approach which totals 30 points.
 - Based on local policies and preferences, this factor can be evaluated using one of three approaches:
 - Coordinated Assessment Score,
 - Project Focuses on Chronically Homeless People, or
 - APR data.
- For **Project Effectiveness**, there are three recommended factors which are the same for all project types with a suggested maximum score for this section of 40 points.

You can also add factors.

- 1) Click **'Add Renewal Rating Factor'**.
- 2) Complete the table that will appear and click **OK**.
- 3) The additional factor will be included under the **Other and Local Criteria**.

If you add a factor that you later decide not to use, uncheck the box.

Already finished with your local CoC rating process? In lieu of using the rating factors provided in the tool, you can uncheck all predefined factors and then add a single local factor, such as "Local CoC Score", with all points assigned to that factor. Then you can enter a single score for each project, ignoring the rest of the rating criteria provided.

The **CUSTOMIZE NEW RATING TOOL** section allows you to customize the rating tool for new projects. Any changes made here will also be made to the **'NEW PROJECTS RATING TOOL'** tab. There are six subsections here:

- Experience,
- Design of Housing and Supportive Services,
- Timeliness,
- Financial,
- Project Effectiveness, and
- Other and Local Criteria.

Because these are new projects with no performance data, rating is based on the answers to narrative questions. The CoC should develop a rubric to guide scoring of new project proposals.

After customizing all of the tools, the total maximum score might be different for renewal/expansion or new projects, or even for different project types within them. After projects are rated, the scores will be weighted against a 100 point scale when they are considered for ranking. Raw scores will be visible on the rating tool for each project. Weighted scores will be visible in the **'RATING RESULTS'** tab.

Depending on how the CoC customizes the rating tool, **the CoC will likely need to develop its own local application packet to request the information necessary to score each project.** Also, the tool allows points for each rating factor to be awarded on a scale, up to the maximum point value specified. Therefore, HUD strongly encourages **each CoC is to develop a scoring rubric or scale to assign the points for each rating factor.**

Addressing the Needs of DV Survivors: The Tool allows communities to customize the rating and ranking process in several ways. The needs of DV survivors are addressed most directly through the ranking process. A CoC can select DV Families or DV Individuals as a priority subpopulation on the **Funding Ceilings + Priorities** tab. Using this approach, a project that serves DV survivors that has a longer length of stay than other projects can be prioritized for funding. DV was not included as a high need population in the rating process because that criteria focused on vulnerability of individuals and not on prioritizing projects serving specific subpopulations such as DV. CoCs can add additional rating criteria to address DV if the community desires.

TAB: RENEW. + EXP. THRESHOLD

First, each of the projects should be reviewed to determine if it meets specified threshold requirements.

- 1) Use the drop-down list in the "Project Name" field to find the name of the renewal or expansion grant application you intend to review first. Once selected, basic information about the grant will be populated in the top of the threshold review tool, and you can fill in the results of the threshold review.
- 2) The threshold criteria shown on the form will be customized based the criteria established on the **'CUSTOMIZE RATING CRITERIA'** tab. For each criterion, click the grey cell and select **"Yes"** or **"No"** from the drop-down selection. Yes or no are the only options because the project must fully meet the criteria in order to meet threshold. If the CoC has already reviewed the threshold requirements for all projects under consideration the **Yes to All** box can be checked for projects that have met all the requirements. If a CoC has granted a waiver for a particular project (e.g., a victim services provider does not participate in coordinated entry the way other projects would be expected to participate), the CoC should select **"Yes"** for the requirement.
- 3) Click **"Save"** to save the results and then either keep working on the same project or select another project from the dropdown and enter the threshold review results for it.
- 4) To edit a project already reviewed, select the project from the dropdown. Projects that have been reviewed will be listed at the bottom of the dropdown list and will have a checkmark next to the project name. Results can be edited, and then the record should be saved again by clicking **"Save"**.

After you have conducted threshold review for a project, it is moved to the bottom of the list and its completion is accounted for in the overall progress bar.

CoCs will need to adopt policies to decide whether to rate projects that do not meet all HUD Threshold Requirements and all CoC Threshold Requirements. The tool is designed to allow CoCs to score projects whether they meet threshold requirements. On the **'RATING RESULTS'** tab, the tool will flag with red highlighting projects that did not go through threshold review and any project that has not met all HUD or CoC Threshold Requirements and on the **'FUNDING ANALYSIS + RANKING'** tab, they will initially be ranked in the section labeled **"Projects Not Selected for Funding"** and marked as **Ineligible** in the **Ranking** column.

A project that does not meet all threshold requirements in the local application review process is not likely to meet threshold review in HUD's CoC application process; therefore CoCs are strongly encouraged not to rank projects that do not meet **"HUD Threshold Requirements"**, or they should work with applicants to address deficiencies prior to submitting a formal application for CoC Program funding. A CoC can move these projects up into a funding position, based on CoC funding policies. (More instructions on this topic are included below.)

TAB: RENEW. + EXP. RATING TOOL

After threshold review, each of the projects can be scored. (The tool will allow you to score projects that do not meet all threshold criteria, but you do not have to score them.) Your CoC review committee can use the tool real-time during your scoring process, or scores can be determined through a separate process and entered into the tool later.

- 1) Use the drop-down list in the "**Project Name**" field to find the name of the renewal or expansion grant application you intend to score. Once selected, basic information about the grant will populate in the top of the rating tool, and you can fill in the results of the scoring. If the project has not been scored on the threshold requirements a message will appear that states '**Threshold rating not started**'. If the project has not met one or more threshold requirements a message will appear that states '**Did not meet all threshold requirements**'.
- 2) The rating factors shown on the form will be customized based on the type of project being scored and the factors established on the '**CUSTOMIZE RATING CRITERIA**' tab. For each factor, enter the points earned by the project on a scale from 0 to the maximum point value specified.
- 3) Click "**Save**" to save the results. After saving, you can keep working on the same project or you can select another project to score
- 4) To edit a project already scored, select it from the menu and edit. Click "**Save**" before moving to the next project.

Individual project scores can be edited, viewed, or printed from the Rating Tool, but there might be instances when you want to view and enter or edit results in bulk. Threshold results and rating scores for each project are added to the '**RATING RESULTS**' after all of the rating is finished. If you do not want to score projects using the rating tabs, you can stop after completing the threshold review and proceed to the '**RATING RESULTS**' tab to generate your list of rated and unrated projects (see instructions below). Normally you would see the results that have been entered through the rating tabs, but instead you can unprotect the worksheet and directly enter a raw score into the '**RATING RESULTS**' tab—this will overwrite the formulas in the '**RATING RESULTS**' tab, and that functionality will no longer work in the tool.

TAB: NEW PROJECTS THRESHOLD

The process outlined above for renewal projects should be followed to determine if each new project meets specified threshold requirements.

TAB: NEW PROJECTS RATING TOOL

You should follow the same process outlined above for renewal projects to determine if each new project meets specified rating factors. The rating tool will be customized according to the criteria specified for New Projects in the '**CUSTOMIZE RATING TOOL**' tab.

Individual project scores can be edited, viewed, or printed from the Rating Tool, but there might be instances when you want to see and enter or edit results in bulk. Threshold results and rating scores for each project are added to the '**RATING RESULTS**' after all of the rating is finished. If you do not intend to score projects using the rating tabs, you can stop after completing the threshold review and proceed to the '**RATING RESULTS**' tab to generate your list of rated and unrated projects (see instructions below). Normally you would see the results that have been entered through the rating tabs, but instead you can unprotect the worksheet and directly enter a raw score into the '**RATING RESULTS**' tab—this will overwrite the formulas in the '**RATING RESULTS**' tab, and that functionality will no longer work in the tool.

TAB: RATING RESULTS

When you are finished rating all projects, move to the '**RATING RESULTS**' tab and click '**Populate Rating Results**' at the top of the page. The tool will populate summary data from the '**RENEWAL PROJECT RECORDS**' tab and the '**NEW PROJECT RECORDS**' tab. At any point, if you add and rate other projects, you must click this button again to repopulate the tab.

This tab allows you to see the new, renewal, and expansion projects on one form with their threshold review results and rating scores. If a project did not meet all threshold requirements, the row will be highlighted red.

Review the projects for any errors. You must correct errors on the tabs on which you originally entered the information (e.g., '**LIST OF PROJECTS TO BE REVIEWED**' tab or the '**THRESHOLD**' and '**RATING TOOL**' tabs) or you can make adjustments on the '**RENEWAL PROJECT RECORDS**' or '**NEW PROJECT RECORDS**' tabs. If you change any information in the source tabs, you must click '**Populate Rating Results**' to refresh the information.

STEP 3. RANK PROJECTS

After completing individual project rating, the CoC must establish a rank order list of projects to include in its annual CoC Application to HUD. CoCs can use these tabs to set system-wide funding priorities and then to produce a ranked list that reflects both the rating results and funding priorities. The tool produces tallies of funding within Bonus, Tier 1, and Tier 2 (Remaining ARD + Bonus) funding levels, so CoCs can assess the reach of their annual CoC investments. The widget table displays the units funded by project type and population along with indicating whether the caps or ceilings for project types and populations have been met or exceeded. Blue shading in the widget table indicates the population and project types that will be served by the units in the Tier 1 and Tier 2 lists. The tool also offers CoCs flexibility to adjust rank order to implement local funding priorities or CoC Program NOFA provisions that are not addressed within the tool.

TAB: FUNDING CEILINGS + PRIORITIES

Separate from the rating process, the tool allows the CoC to specify system-wide funding priorities for its annual funding process. Many CoCs have not yet made the distinction between rating results and ranking priorities, so this step may be new for many stakeholders.

This tab has three sections:

- General Funding Information,
- FY2017 HUD CoC Program NOFA Opportunities, and
- Funding Ceilings and Priorities by Project Type and Population.

In the **General Funding Information** section, CoCs should enter their Annual Renewal Demand amount, the amount of their potential Permanent Housing Bonus funding, and the Tier 1 funding line (the percentage specified for Tier 1 within the annual CoC NOFA). You can find this information in the Final ARD report HUD released as part of the CoC Program NOFA process.

In the **FY2017 HUD CoC Program NOFA Opportunities** section, CoCs should select the project types they intend to consider for bonus funding. Because NOFA opportunities might be updated, CoCs should ensure that the project types and populations they have selected are eligible in the CoC NOFA. These selections will be used to prioritize new or expansion projects for bonus funding during the ranking process.

In the **Funding Ceilings and Priorities by Project Type and Population** section, CoCs can specify their system needs and the relative priority of different parts of their homeless system for purposes of the CoC Program application.

For each project type/population combination, the CoC can specify the **maximum number of beds** (renewal and new combined), **maximum level of funding**, and **relative priority**.

- The easiest parameter to intuitively understand is the **relative priority** of a particular project type or population to target to receive CoC funding. Remember, these should be priorities for use of CoC funds; the populations might be a low priority because the system already has enough capacity of that project type or for that group, or it might be a lower priority because other funds are available to support expansion of the project type.
- When a CoC conducts system planning, part of the exercise often includes determining the level of inventory needed for the CoC's system -- ideally, the CoC will set inventory targets by project type for each major population group (e.g., families, individuals, youth). If a CoC has a particular unmet need, it might also set targets for a specific group (e.g., victims of domestic violence, chronically homeless, veterans, parenting youth). The tool allows the CoC to enter its desired inventory (or level of CoC Program \$ investment) for each major project type and population group. These bed/\$ caps are not required, but if they are entered, the tool will rank projects up to that level and then will ignore projects that will yield excess inventory. The theory is that no matter how high a project scores, the CoC should not recommend it for funding if it doesn't need the inventory. **The tool will only be able to calculate targets and ranking for CoC Program-funded projects, so CoCs should set the targets specifically for CoC Program funding.** The target for beds should represent the number of beds the CoC intends to fund with CoC Program funds (new and renewal projects combined) and the target for \$ should represent the amount of CoC Program funding the CoC intends to invest in that project type. The major population groups are available by default. The CoC can set targets for other listed groups by checking the boxes next to the names of the population group.

CoC Program Rating Ranking Tool Instructions

- Any or all of the values can be left blank if the CoC has not adopted these types of targets or priorities. If you leave blank Maximum Beds or \$, then projects within that category will not be capped and projects will be ranked solely based on their rating scores up to the Tier 1 and Tier 2 levels. If you leave the table blank, the tool will rank projects by the rating score.

The ranking list will be generated in the following order:

- 1) HMIS and SSO-coordinated entry projects will be listed first in Tier 1 because they are required elements of a CoC's system. HUD is not requiring CoCs to list these projects in this position in the final ranking; rather CoCs set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 2) New or expansion projects that meet HUD and CoC bonus project criteria will be selected by the Tool and listed first in Tier 2 with pink formatting. HUD is not requiring CoCs to list bonus projects in Tier 2 in the final ranking, the projects are initially listed in Tier 2 because that is where bonus funding is counted in the Tier 1/Tier 2 split.
- 3) Projects in the high priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 4) Projects in the medium priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 5) Projects in the low priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 6) Projects with unspecified priority, listed in order of their rating score.
- 7) Other SSO grants

Projects may exceed the portion of ARD available in Tier 1 and 'straddle' the Tier 1/Tier 2 line. CoCs should carefully review this and the NOFA treatment of scoring and awards of 'straddle' projects. Funding may be adjusted or projects moved to reduce or eliminate the 'straddle'. Projects may also exceed the Tier 2 line which means the projects exceed the funding available to the CoC. Projects that fully exceed the CoCs available funding are listed in the Projects Exceeding ARD chart.

Projects that exceed the beds or \$ specified on the **FUNDING CEILINGS + PRIORITIES** tab will be listed in the **"Projects Not Selected for Funding"** section of the **'FUNDING ANALYSIS'** tab because they represent inventory above the needs of the system. The CoC NOFA Committee might consider soliciting additional projects to fill project type and population targets that are not met for this CoC Program NOFA.

Details on the logic used in generating the ranked list can be found in the **TOOL RESOURCES** tab.

You will have the chance to adjust the relative ranking for these projects, based on your locally adopted policies, once you begin working on the **"FUNDING ANALYSIS + RANKING"** tab.

After you enter information for each of the three parameters, click the **"Generate Ranking"** button. Please note this process may take several minutes given the processing involved to implement these complex calculations.

TAB: FUNDING ANALYSIS AND RANKING

This tab shows the initial ranking, based on the rating results recorded in earlier sections of the tool and the funding parameters. The worksheet has six sections:

- Summary tallies of amounts allocated within each category
- A Funding Widget Table that summarizes the units and \$ allocated to each major project type and population group
- A list of projects ranked within Tier 1
- A list of projects ranked within Tier 2 (ARD less the amount allocated in Tier 1 + Bonus project funding)
- A list of projects exceeding ARD
- A list of projects not selected for funding

The tool populates the lists of projects based on the order described under the description of the '**FUNDING CEILINGS + PRIORITIES**' tab. The section labeled, **Projects Exceeding ARD** includes projects that meet the CoC's priorities for ranking but exceed the available funding. The section labeled, **Projects not Selected for Funding** includes:

- projects deemed "**ineligible**" because they did not meet all threshold requirements;
- projects that were not ranked based on the bed and \$ caps entered in the '**FUNDING CEILINGS + PRIORITIES**' tab;
- projects that were eligible for renewal but were reallocated.

Use the arrows to adjust rank order. The tool provides CoCs flexibility to adjust ranking order to implement local funding priorities or CoC Program NOFA provisions that are not addressed within the tool. Click the **up/down** arrows to the left of individual projects to move it up or down within the ranked list. If you move a project to a new funding tier or out of the **Projects Not Selected for Funding** section, the summaries and widget at the top will automatically adjust. If you intend to reset to the initial ranking values or change funding priorities and generate the initial ranking again, you can return to the '**FUNDING CEILINGS AND PRIORITIES**' tab and click "**Generate Ranking**". Clicking **Generate Ranking** will erase the changes you made, so you might consider saving a copy of your adjusted rankings before resetting.

The **Widget Table** under the summary tallies shows the number of beds and the funding allocated by project type and population and how these amounts compare to the bed and \$ caps established on the '**FUNDING CEILINGS + PRIORITIES**' tab. HUD does not guarantee that CoCs will receive their requested Bonus, Tier 1 or Tier 2 funding based on the use of this tool. To view more rows on the screen, hide the widget table by clicking "**Show/Hide Widget Table**" at the top of the page

As projects are ranked, the **summary tallies** at the top of the screen will show the amount of Bonus funding, Tier 1 funding, and Tier 2 (Remaining ARD+Bonus funding) funding that has been committed in the tool so far. The totals are based on the CoC Funding Recommended amounts for each project, which are initially populated with the amounts entered for CoC Funding Requested.

It is possible that an initial ranking might leave uncaptured funds in one or both of the Tiers, such as when the CoC does not have eligible projects that meet its defined bonus priorities. More likely, a CoC will have projects it is interested in funding that fall outside of Tier 1 and Tier 2, projects in this situation can be found in the Projects Exceeding ARD section of the table. CoCs should also review the Projects Not Selected for Funding chart to verify that the projects exceeding the CoC's funding ceiling and priorities should be reallocated to allow projects serving other priorities to be funded.

CoCs can change the amount of the CoC Funding Request by entering a new **CoC Funding Recommendation** in the green column. When determining how much to recommend for CoC awards, the CoC should review CoC grant amounts expended in prior years to determine whether there are any grantees that underspend their awards. When you revise recommended funding amounts, the summary and widget totals adjust accordingly.

Once CoCs have finalized the ranking of projects in Tier 1 and Tier 2, they should review the funding level in each tally to ensure that the totals are not above or below available funding levels. The suggested order to reconcile funding amounts would be Bonus projects, Tier 1 with consideration of any straddle amount, and then Tier 2. To adjust the allocation of projects in the Tier 1 and Tier 2 lists after changing funding levels for projects in the green column, click the "Adjust Projects in Tiers after Funding Changes" button in the top right corner of the tab. The Tool will pull a new project into either Tier 1 or Tier 2 if there is any funding available in the Tier potentially creating a 'straddle' project.

The table can be printed to communicate recommended ranking results to applicants and CoC stakeholders, and CoCs can use them to prepare annual CoC Program application materials for HUD.

Navigation Pane

GENERAL	ABOUT THE TOOL	TOOL RESOURCES	RAW HIC DATA	LIST OF PROJECTS TO BE REVIEWED		
RATING	CUSTOMIZE RATING CRITERIA	RENEW. + EXP. THRESHOLD	RENEW. + EXP. RATING TOOL	NEW PROJECTS THRESHOLD	NEW PROJECTS RATING TOOL	RATING RESULTS
RANKING	FUNDING CEILINGS + PRIORITIES	FUNDING ANALYSIS + RANKING				

CoC THRESHOLD REQUIREMENTS DEFINITIONS

The Tool contains 11 suggested CoC threshold requirements. The CoC Threshold Requirements Definition Chart provides a definition of each requirement. In many cases the CoC will need to use local policies or standards to establish what is an acceptable response to the requirement.

CoC Threshold Requirement	Definition
Coordinated Entry Participation	If CoC has implemented coordinated entry, the project participates or intends to participate in coordinated entry in compliance with the CoC's Coordinated Entry Policies and Procedures and HUD's Coordinated Entry Notice.
Housing First and/or Low Barrier Implementation	The project is, or intends to be, designed and implemented using Housing First principles including: no preconditions or barriers to entry except as required by funding sources, provision of necessary supports to maintain housing and prevent a return to homelessness.
Documented, secured minimum match	Applicant has match commitments that satisfy CoC Program Rule requirements for source and amount.
Project has reasonable costs per permanent housing exit as defined locally	Cost per permanent housing exit can be determined by dividing total project costs by the number of permanent housing exits. These costs can be averaged across all projects within a project type to determine the average cost per permanent housing exit for the community for that project type. The CoC can use this information to define a reasonable cost locally.
Project is financially feasible	Project has funding commitments equal to or exceeding project budget.
Applicant is active CoC Participant	Applicant participation in CoC Board and committee meetings meets CoC requirements for a member in good standing.
Application is complete and data are consistent	All required information is completed and all required attachments are provided. Data provided in response to different questions match.
Data quality at or above 90%	Data elements required by HUD and the CoC have a 90% or higher completion rate.
Bed/unit utilization rate at or above 90%	Beds or units in the project are occupied 90% or more of the operating year.
Acceptable organizational audit/financial review	Applicant's audit or financial review does not contain findings or other indications of financial or accounting problems.
Documented organizational financial stability	Applicant's financial statements for previous fiscal year demonstrates financial stability sufficient to support operation of the project during the next operating year.

SOURCE OF DATA FOR RATING CRITERIA

CoCs can evaluate project compliance with CoC and HUD requirements and project performance through review of data, project documents and project operations. The threshold and rating criteria included in the tool are listed below as a resource for CoCs when they are customizing the threshold and rating templates in the "Customize Rating Criteria" tab.

PERFORMANCE MEASURES		
Project Type	Rating Factor	Data Source
<i>Length of Stay</i>		
RRH	On average, participants spend XX days from project entry to residential move-in	CAPER Q22c
TH	On average, participants stay in project XX days	APR Q22b
<i>Exit to Permanent Housing</i>		
RRH	Minimum percent move to permanent housing	APR Q23a & Q23b
PSH	Minimum percent remain in or move to permanent housing	Calculation: 1) Subtract leavers to all destinations (APR Q23a and Q23b) from number of participants (APR Q7) to determine number of stayers; 2) Add leavers to permanent housing destinations (APR Q23a & Q23b); 3) Add stayers (Step 1) and leavers to permanent housing destinations (Step 2) and divide by number of participants (APR Q7)
TH	Minimum percent move to permanent housing	APR Q23a & Q23b
<i>Returns to Homelessness</i>		
RRH, PSH, TH	Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	Local data if available
<i>New or Increased Income or Earned Income</i>		
RRH, PSH, TH	Minimum new or increased earned income for project stayers	APR Q19a1
RRH, PSH, TH	Minimum new or increased non-employment income for project stayers	APR Q19a1
RRH, PSH, TH	Minimum new or increased earned income for project leavers	APR Q19a2
RRH, PSH, TH	Minimum new or increased non-employment income for project leavers	APR Q19a2
SERVE PRIORITY POPULATIONS		
Project Type	Rating Factor	Data Source
<i>Coordinated Assessment Score</i>		
TH	XX% of participants meet CoC's TH targeting criteria	Local data if available
RRH	Assessment score for XX% of participants indicate RRH or more intensive intervention	Local data if available
PSH	Assessment score for participants indicates PSH with XX% at highest end of PSH	Local data if available
<i>Project Focuses on Chronically Homeless People</i>		
TH	XX% of participants are chronically homeless	APR Q26a
RRH	XX% of participants are chronically homeless	APR Q26a
PSH	XX% of participants are chronically homeless	APR Q26a

TOOL RESOURCES

APR data on ≥ 50% disability /zero income/unsheltered		
TH	Minimum percent of participants with zero income at entry	APR Q16
TH	Minimum percent of participants with more than one disability type	APR Q13a2
TH	Minimum percent of participants entering project from place not meant for human habitation	APR Q15
RRH	Minimum percent of participants with zero income at entry	APR Q16
RRH	Minimum percent of participants with more than one disability type	APR Q13a2
RRH	Minimum percent of participants entering project from place not meant for human habitation	APR Q15
PSH	Minimum percent of participants with zero income at entry	APR Q16
PSH	Minimum percent of participants with more than one disability type	APR Q13a2
PSH	Minimum percent of participants entering project from place not meant for human habitation	APR Q15
PROJECT EFFECTIVENESS		
Project Type	Rating Factor	Data Source
RRH, PSH, TH	Project has reasonable costs per permanent housing exit	Divide total project costs (collected from each project using a standardized tool that accounts for housing, services and administrative costs) by number of permanent housing exits (APR Q23a & Q23b)
RRH, PSH, TH	Coordinated Entry Participation - Minimum percent of entries to project from CE referral (or alternative system for DV projects)	Local data if available
RRH, PSH, TH	Housing First and/or Low Barrier Implementation	CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures
OTHER AND LOCAL CRITERIA		
Project Type	Rating Factor	Data Source
Project is Operating in Conformance with CoC Standards		
RRH, PSH, TH	CoC monitoring score	CoC rating process results
RRH, PSH, TH	Applicant narrative that CoC scores	CoC rating process

FUNDING ANALYSIS TAB LOGIC

DETERMINING PROJECT PRIORITY

The programming for the FUNDING ANALYSIS tab applies the following logic to the project type and population targets indicated in the FUNDING CEILINGS + PRIORITIES tab to determine how to rank the projects based on the priorities indicated.

Ratio of Beds within a Project	How Priority is Determined
If a Project doesn't have any beds dedicated to a subpopulation...	
Does the project target > 50% of its beds to Families OR Individuals?	The project is ranked based on the Priority and Funding Ceilings of the Majority Population
Does the project evenly target two populations (50%/50%)?	Ranking is based on the Priority and Funding Ceilings of the Highest Ranked Population (Fam, Ind)
If a Project has any beds dedicated to a subpopulation...	
1. Does the project have DV beds?	<ul style="list-style-type: none"> The project is ranked based on the relevant DV priority (e.g., DV Fam, DV Ind)
2. Does the project have at least 50% of its total beds dedicated to CH Fam, CH Ind, Vet Fam, Vet Ind <u>OR</u> Parenting Youth?	<ul style="list-style-type: none"> The project is ranked based on that subpopulation's priority. If multiple subpopulations meet the 50+% threshold, ranking is based on the highest ranked of the subpopulations.
3. Even though no one subpopulation meets the 50% threshold, is the sum of dedicated beds 50% or greater?	<ul style="list-style-type: none"> Both subpopulation and population priorities are ignored for ranking purposes. The project is ranked with other projects that meet unspecified priorities
4. Is the sum of dedicated beds less than 50%?	<ul style="list-style-type: none"> Subpopulation priorities are ignored for ranking purposes. The project is ranked solely based on the overarching population priorities

ALLOCATING BEDS

The programming for the FUNDING ANALYSIS tab uses the following logic to allocate beds and \$ to the funding targets indicated on the FUNDING CEILINGS + PRIORITIES tab.

Ratio of Beds within a Project	How Subpopulation Bed/\$ Counts are Allocated	How "All Families" and "All Individuals" Bed/\$ Counts are Allocated	How funding caps are allocated	Notes
If a Project does not have any beds dedicated to a subpopulation....				
	N/A	All beds are counted for their assigned population group	All \$ are counted for their assigned population group, pro-rated by beds	

TOOL RESOURCES

If a Project has any beds dedicated to a subpopulation...				
1. Does the project have DV beds?	Beds are allocated to the DV need (e.g., DV Fam, DV Ind)	Beds are not allocated to All Fam need or All Ind need (since they would not be able to meet the needs of non-DV Fam or non-DV Ind)	\$ are allocated to the DV need (e.g., DV Fam, DV Ind), prorated by beds	If DV is selected, Tool assigns all of the Population Beds (e.g., Fam or Ind) to DV
2. Does the project have at least 50% of its beds dedicated to CH Fam, CH Ind, Vet Fam, Vet Ind OR Parenting Youth?	Subpopulation beds are counted within their specific subpopulation category.	After subtracting the sum of any dedicated beds, the remaining Fam or Ind beds are counted within their specific Population category	All subpopulation \$ is prorated based on the beds, and then counted within their specific subpopulation category.	The tool does not attempt to reconcile overlapping criteria, therefore a project that is 100% dedicated to CH and Vets will be counted as meeting both the Vet and CH criteria. Your CoC may need to manually adjust ranking if the projects with combined eligibility criteria do not adequately meet identified system needs.
3. Even if no single subpopulation meets the 50% threshold, is the sum of dedicated beds 50% or greater than the total project beds?	<i>E.g., if a 100 bed project for Individuals has 25 beds for CH and 25 beds for Vets, 25 beds would count toward the CH cap and 25 beds could count toward the Vet cap.</i>	<i>E.g., if a 100 bed project for Individuals has 25 beds for CH and 25 beds for Vets, 50 beds would count toward All Ind cap.</i>	<i>E.g., if a 100 bed project for Individuals has 25 beds for CH and 25 beds for Vets, 25% of the total would be counted toward CH, 25% for Vets, and 50% for All Ind.</i>	
4. Is the sum of dedicated beds less than 50%?				

NAVIGATION

- GO Customizable Threshold Requirements
- GO Customizable Renewal/Expansion Rating Tool
- GO Customizable New Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%

(Uncheck any requirements you do not wish to include.)

(The first five requirements are process either as Threshold Requirements or as Renewal/Expansion Rating Tool.)

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Uncheck any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

- RRRH - On average, participants spend XX days from project entry to residential move-in
- TH - On average, participants stay in project XX days

Factor/Goal Max Point Value

<u>60</u> days	<u>20</u> points
<u>180</u> days	<u>20</u> points

Exits to Permanent Housing

- RRRH - Minimum percent move to permanent housing
- PSH - Minimum percent remain in or move to permanent housing
- TH - Minimum percent move to permanent housing

<u>65</u> %	<u>25</u> points
<u>65</u> %	<u>25</u> points
<u>65</u> %	<u>25</u> points

Returns to Homelessness (if data is available for project)

- Maximum percent of participants return to homelessness within 12 months of exit to permanent housing

<u>30</u> %	<u>15</u> points
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New or Increased Income and Earned Income

- Minimum new or increased earned income for project stayers
- Minimum new or increased non-employment income for project stayers
- Minimum new or increased earned income for project leavers
- Minimum new or increased non-employment income for project leavers

<u>45</u> %	<u>2.5</u> points

Serve High Need Populations

- Coordinated Assessment score ▼
- RRRH- Assessment score for XX% of participants indicates RRRH or more intensive intervention
- PSH- Assessment score for participants indicates PSH with XX% at highest end of PSH range
- TH- XX% of participant meet CoC's TH targeting criteria

<u>95</u> %	<u>20</u> points
<u>95</u> %	<u>20</u> points
<u>50</u> %	<u>20</u> points

Project Effectiveness

- Project has reasonable costs per permanent housing exit as defined locally
- Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)

<u>5</u> %	<u>20</u> points
<u>75</u> %	<u>10</u> points

CUSTOMIZE RATING CRITERIA

Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures 10 points

Other and Local Criteria

Applicant Narrative that CoC Scores - Project is operating in conformance with CoC Standard 10 points

Monitoring Report 10 points

Active CoC Engagement 10 points

Total Maximum Score

PSH projects: 140 points

TH projects: 160 points

RRH projects: 160 points

PROJECT RATING TOOL

Experience

Factor/Goal Max Point Value

A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing 15 points

B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. 15 points

C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 15 points

Design of Housing & Supportive Services

A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points

B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 10 points

C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

Timeliness

A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 15 points

Financial

A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

B. Organization's most recent audit:

1. Found no exceptions to standard practices

2. Identified agency as 'low risk'

3. Indicates no findings 5 points

C. Documented match amount meets HUD requirements. 10 points

D. Budgeted costs are reasonable, allocable, and allowable. 10 points

Project Effectiveness

Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 75 % 10 points

Other and Local Criteria

Total Maximum Score

All projects: **130** points

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
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Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

HUD THRESHOLD REQUIREMENTS	
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1. Applicant has Active SAM registration with current information. Yes
2. Applicant has Valid DUNS number in application. Yes
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
 - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.Yes
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government. Yes
5. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds. Yes
6. Submitted the required certifications as specified in the NOFA. Yes
7. Demonstrated the population to be served meets program eligibility requirements as described in the Act, and project application clearly establishes eligibility of project applicants. This includes any additional eligibility criteria for certain types of projects contained in the NOFA. Yes
8. Agreed to Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege. Yes
9. Met HUD Expectations - When considering renewal projects for award, HUD will review information in eLOCCS; Annual Performance Reports (APRs); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants. HUD will also assess renewal projects using the following performance standards in relation to the project's prior grants:
 - (a) Whether the project applicant's performance met the plans and goals established in the initial application, as amended; Yes
 - (b) Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met; Yes
 - (c) The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and, Yes
 - (d) Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a Yes
10. Met HUD financial expectations – If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria:
 - (a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon; Yes

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
(b) Audit finding(s) for which a response is overdue or unsatisfactory;	<input type="button" value="Yes"/>
(c) History of inadequate financial management accounting practices;	<input type="button" value="Yes"/>
(d) Evidence of untimely expenditures on prior award;	<input type="button" value="Yes"/>
(e) History of other major capacity issues that have significantly affected the operation of the project and its performance;	<input type="button" value="Yes"/>
(f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and	<input type="button" value="Yes"/>
(g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.	<input type="button" value="Yes"/>
11. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.	<input type="button" value="Yes"/>

CoC THRESHOLD REQUIREMENTS	
<i>For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement or has been given an exception from the CoC or will request a waiver from HUD. Otherwise select "No".)</i>	
Coordinated Entry Participation	<input type="button" value="Yes"/>
Housing First and/or Low Barrier Implementation	<input type="button" value="Yes"/>
Documented, secured minimum match	<input type="button" value="Yes"/>
Project has reasonable costs per permanent housing exit	<input type="button" value="Yes"/>
Project is financially feasible	<input type="button" value="Yes"/>
Applicant is active participant in CoC	<input type="button" value="Yes"/>
Application is complete and data are consistent	<input type="button" value="Yes"/>
Data quality at or above 95%	<input type="button" value="Yes"/>
Bed/unit utilization rate at or above 95%	<input type="button" value="Yes"/>
Acceptable organizational audit/financial review	<input type="button" value="Yes"/>
Documented financial stability of applicant	<input type="button" value="Yes"/>

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

[Instructions on Awarding Points](#)

RATING FACTOR	PERFORMANCE GOAL		MAX POINT VALUE
PERFORMANCE MEASURES			
Length of Stay			
Exits to Permanent Housing			
Permanent Supportive Housing	≥ 65% remain in or move to PH	<input type="text"/>	out of 25
Returns to Homelessness			
Within 12 months of exit to permanent housing	≤ 30% of participants return to homelessness	<input type="text"/>	out of 15
New or Increased Income and Earned Income			
Earned income for project stayers	45%+ increase	<input type="text"/>	out of 2.5
Non-employment income for project stayers	45%+ increase	<input type="text"/>	out of 2.5
Earned income for project leavers	45%+ increase	<input type="text"/>	out of 2.5
Non-employment income for project leavers	45%+ increase	<input type="text"/>	out of 2.5
Performance Measures Subtotal		0	out of 50
SERVE HIGH NEED POPULATIONS			
Permanent Supportive Housing	Assessment score for participants indicates PSH with 95% at highest end of PSH range	<input type="text"/>	out of 20
Serve High Need Populations Subtotal		0	out of 20
PROJECT EFFECTIVENESS			
Project has reasonable costs	Costs are within 5% of average cost per positive housing exit for project type (total project cost/number of exits to permanent housing)	<input type="text"/>	out of 20
Coordinated Entry Participation	≥ 75% of entries to project from CE referrals	<input type="text"/>	out of 10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	<input type="text"/>	out of 10
Project Effectiveness Subtotal		0	out of 40
OTHER AND LOCAL CRITERIA			
Applicant Narrative	Project is operating in conformance to CoC standards	<input type="text"/>	out of 10
Monitoring Report	No findings or concerns on most recent monitoring report, or completed a corrective action plan to resolve findings/concerns.	<input type="text"/>	out of 10
Active CoC Engagement	Project applicant is engaged in the CoC, regularly attends meetings, and seeks opportunities to share data and referrals with other CoC partners.	<input type="text"/>	out of 10
Other and Local Criteria Subtotal		0	out of 30
TOTAL SCORE		0	out of 140
Weighted Rating Score		0	out of 100

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Met all threshold requirements

Renewal/Expansion Projects
 Rating Complete
 40%

[Instructions on Awarding Points](#)

RATING FACTOR	PERFORMANCE GOAL	MAX POINT VALUE
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PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$
Amount of other public funding (federal, state, county, city)		
Amount of private funding		
TOTAL PROJECT COST		\$
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$
Percent of CoC funding expended last operating year		%

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

New Projects
Threshold Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
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Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

HUD THRESHOLD REQUIREMENT

1. Applicant has active SAM registration with current information.	
2. Applicant has valid DUNS number in application.	
3. Applicant has no Outstanding Delinquent Federal Debts - It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless: (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.	
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.	
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.	
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.	
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.	
8. Submitted the required certifications as specified in the NOFA.	
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.	
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.	
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria: (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;	

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

New Projects
Threshold Complete

0%

THRESHOLD REQUIREMENTS **YES/NO**

(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,

(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement or has been given an exception from the CoC or will request a waiver from HUD. Otherwise select "No".)

Coordinated Entry Participation	<input type="checkbox"/>
Housing First and/or Low Barrier Implementation	<input type="checkbox"/>
Documented, secured minimum match	<input type="checkbox"/>
Project has reasonable costs	<input type="checkbox"/>
Project is financially feasible	<input type="checkbox"/>
Applicant is active participant in CoC	<input type="checkbox"/>
Application is complete and data are consistent	<input type="checkbox"/>
Bed/unit utilization rate will be at or above 95%	<input type="checkbox"/>
Acceptable organizational audit/financial review	<input type="checkbox"/>
Documented financial stability of applicant	<input type="checkbox"/>

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

New Projects
 Rating Complete

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
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EXPERIENCE

A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input type="text"/>	out of 15
B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input type="text"/>	out of 15
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<input type="text"/>	out of 15
Experience Subtotal	0	out of 45

DESIGN OF HOUSING & SUPPORTIVE SERVICES

A. Extent to which the applicant 1. Demonstrate understanding of the needs of the clients to be served. 2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served 3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served. 4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits 5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.	<input type="text"/>	out of 15
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input type="text"/>	out of 10
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input type="text"/>	out of 5
Design of Housing & Supportive Services Subtotal	0	out of 30

TIMELINESS

A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input type="text"/>	out of 15
Timeliness Subtotal	0	out of 15

FINANCIAL

A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input type="text"/>	out of 5
B. Audit 3. Most recent audit indicates no findings	<input type="text"/>	out of 5

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

New Projects
 Rating Complete

0%

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
C. Documented match amount.	<input type="text"/>	out of 10
D. Budgeted costs are reasonable, allocable, and allowable.	<input type="text"/>	out of 10
Financial Subtotal	0	out of 30
PROJECT EFFECTIVENESS		
Coordinated Entry Participation- 75% of entries to project from CE referrals	<input type="text"/>	out of 10
Section V Subtotal	0	out of 10
OTHER AND LOCAL CRITERIA		
Section VI Subtotal	0	out of 0
TOTAL SCORE	0	out of 130
Weighted Rating Score	0	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Amount of other public funding (federal, state, county, city)		\$ -
Amount of private funding		\$ -
TOTAL PROJECT COST		\$ -

RATING RESULTS

Sort projects by:

You can sort the project list below using the drop down selection to the left.



RATING RESULTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	DV/HIV	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds
		#N/A										

RATING RESULTS



Sort projec

= Not all requirements met or threshold scoring not started

RATING RE

Project ID	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% CH Fam (Yes/No)	Is 100% CH Ind (Yes/No)	CoC Funding Requested	Amount of Other Public Funding (Federal, state, county, city)	Amount of private Funding	CoC Amount Expended Last Operating Year	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score
													NOT RATED

GENERAL FUNDING INFORMATION

Annual Renewal Demand (\$): \$ 1,661,056 Bonus (\$): Tier I Funding Line (% of ARD): 94% Tier 1 Funding Line (\$) \$ 1,561,393

FY2017 HUD CoC PROGRAM NOFA OPPORTUNITIES

- Project Types to Consider for Bonus Funding:**
- New PSH for 100% chronically homeless individuals
 - New PSH for 100% chronically homeless families
 - New RRH for individuals
 - New RRH for families
 - New TH-RRH for Families
 - New TH-RRH for Individuals

FUNDING CEILINGS AND PRIORITIES BY PROJECT TYPE AND POPULATION

For each project type/population combination, specify the maximum number of beds (renewal and new combined), maximum level of funding (ceiling), and relative priority. If beds or \$ are left blank, then projects within that category will not be capped. If the table below is blank, then projects will be ranked solely based on their rating scores. The ranking list will be generated in the following order:

- 1) HMIS and SSO-coordinated entry projects will be listed first in Tier 1 because they are required elements of a CoC's system. This does not mean that HUD is encouraging you to rank them first; rather you should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 2) Bonus projects will be listed first within Tier 2 with pink formatting because bonus funding is counted in Tier 2. This does not mean that HUD is encouraging you to rank these projects in Tier 2; rather you should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 3) Projects in the high priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 4) Projects in the medium priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 5) Projects in the low priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 6) Projects with unspecified priority, listed in order of their rating score.
- 7) Other SSO grants

Projects that exceed the beds or \$ targets specified on the chart will be listed in the "Projects Not Selected for Funding" section of the FUNDING ANALYSIS tab because they represent inventory above the needs of the system. The CoC NOFA Committee may want to solicit additional projects to fill project type and population targets that are not met for this CoC Program NOFA or subsequent NOFAs.

[Instructions on Completing Funding Ceilings and Priorities](#)

Total \$ Need Specified Below: \$ -

	PSH			RRH			TH			TH/RRH		
	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority
All Families <input checked="" type="checkbox"/>												
DV Families <input type="checkbox"/>												
Chronically Homeless Families <input type="checkbox"/>												
Veteran Families <input type="checkbox"/>												
Parenting Youth <input type="checkbox"/>												
All Individuals <input checked="" type="checkbox"/>												
DV Individuals <input type="checkbox"/>												
Chronically Homeless Individuals <input type="checkbox"/>												
Veteran Individuals <input type="checkbox"/>												
Single Youth <input checked="" type="checkbox"/>												

